



# 2025 NCD A Conference Call for Proposals

## ***Autonomy to Change: Evolving and Adapting Career Development in Revolutionary Times***

**June 18-20, 2025**  
**June 17 – Professional Development Institutes**  
**Atlanta, Georgia**

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### TYPES OF PROGRAMS

- **Presentation:** 60-minute traditional format. *Appropriate for a more formal, expert topic presentation with multiple presenters.*
- **Roundtable:** Two consecutive 25-minute presentations at a roundtable that accommodates up to 10 people; no A/V equipment will be available. Roundtables provide a relaxed and interactive forum for presenters to share their work and ideas related to research, programs, and practical applications. *Appropriate if your topic of expertise is better suited for informal conversations. Roundtable presentations may not have more than 2 presenters.*
- **Professional Development Institute:** 4-hour in-depth workshop to be held pre-conference. *Appropriate for focusing in-depth on a topic and can include opportunity to practice skills or engage in discussions, while earning additional continuing education hours.*

### CONFERENCE AUDIENCE

The National Career Development Association's Global Conference includes career counselors, educators, and consultants. They work in colleges, private practice, schools, business and industry, workforce, corrections and one-stop centers, agencies, and government. They call themselves counselor educators, career center staff, coaches, career services providers, consultants, directors, transition specialists, managers, labor market and employment specialists, and school counselors and administrators.

### CONFERENCE THEME – ***Autonomy to Change: Evolving and Adapting Career Development in Revolutionary Times***

Disruption is an ever-present force in our daily lives. Technological advancements have profoundly impacted both career practitioners and the individuals we serve. The global career landscape is undergoing transformative changes, marked by economic shifts and evolving societal expectations. Career development is a moving target, requiring us to adapt and evolve continuously.

The need for career practitioners to embrace adaptability—both in their own practices and in empowering clients—has never been more critical. Adaptability in career development nurtures resilience and sparks creativity. As career practitioners, we are uniquely positioned to guide individuals through the complexities of an ever-changing job market.

This requires us to rethink our methods, embrace ethical practices in the use of new technologies, stay ahead of industry trends, and adapt to emerging challenges. It also calls for creating environments where clients are empowered to take control of their career journeys, equipped with the tools and mindset to thrive in a rapidly evolving world.

By emphasizing autonomy and change, this conference will inspire career professionals to reimagine their roles and seize the opportunities that come with revolutionary times. This vision champions adaptability as key to long-term success and highlights the essential role of career development in preparing a future-ready workforce.

### **CONFERENCE TOPICS**

- ✓ Embracing Technological and Ethical Changes in Career Development, highlighting innovative practices and techniques that help career development providers embrace the evolving changes in technology and ethics, ensuring they remain relevant and effective in their roles.
- ✓ Innovative strategies to prepare career practitioners and the people they serve for exploring and adapting to the future of work.
- ✓ Innovative and strategic strategies on recruiting, engaging, and promoting graduate students for future career development initiatives.
- ✓ Innovative and Effective Adaptation Strategies and techniques that address the dynamic interplay between career development and the rapidly changing landscape, driven by technological advancements and shifting economic and societal expectations.
- ✓ Leveraging Personal and Professional Identities for Change, exploring how the unique identities of career practitioners can be leveraged to adapt to and benefit the diverse populations they serve, particularly in the face of ongoing disruption and change.
- ✓ Addressing Career Needs Across the Lifespan in a Changing World, strategies for meeting the career development needs of individuals at different life stages, with a focus on the impact of technological change, economic shifts, and evolving societal expectations, especially for underrepresented populations.
- ✓ Building Cultural Competence and Professional Effectiveness in a Disruptive Era, offering effective techniques for enhancing the cultural competence and professional effectiveness of career practitioners, particularly in navigating the challenges posed by a rapidly evolving career landscape.
- ✓ Addressing Social Justice Issues in the Context of Disruption, focusing on effective strategies for addressing social justice issues that affect the careers and mental health of marginalized and underrepresented groups, emphasizing the need for adaptability and resilience.
- ✓ Innovative Strategies for Career Assessments and Services Delivery, addressing how to innovate and adapt the delivery of career assessments, guidance, occupational information, and related services to meet the demands of a constantly changing global workforce.

### **PRESENTATION FOCUS AREAS**

NCDAs has seven (7) constituency groups. A large percentage of proposals are deemed to be applicable to a “general audience.” As such, having a proposal chosen from “general audience” group is much more competitive than one that targets a specific constituency group. This should be considered when marking the group that best represents your target audience.

1. K-12 Career Counselors and Specialists
2. Counselor Educators and Researchers
3. Higher Education Career Center Counselors and Specialists
4. Career Counselors and Specialists in Business & Industry
5. Career Counselors and Specialists in Government and Public Agencies
6. Career Counselors and Specialists in Private Practice and Consulting
7. Career Counselors and Specialists Working with Special Populations such as Military/Veterans, Corrections, Special Needs, etc.
8. General Audience (applicable to all attendees)

## **SUBMISSION INFORMATION**

Be clear and concise. Proposals are limited in length. Additional information will not be accepted or considered in the review process.

**Submission Instructions:** Proposals must be electronically submitted via the online form at [www.ncdaconference.org](http://www.ncdaconference.org). The submission form will be open Monday August 19 through Monday, October 21, 2024. *Proposals NOT submitted via the online form WILL NOT be accepted for review.*

Correspondence regarding program proposal acceptance and confirmation will be made via email. A confirmation page will follow the submission screen once you click 'submit' on the form. You will also receive a confirmation email. If you do not see a confirmation screen following your submission or receive an email, please contact Mary Ann Powell at [mpowell@ncda.org](mailto:mpowell@ncda.org) or phone (918) 663-7060.

**Deadline for Submission:** Monday, October 21, 2024, 12:00 am Eastern Time. Submissions will not be accepted after this date unless otherwise stated on the NCD A website.

## **NBCC CONTINUING EDUCATION REQUIREMENTS**

NCD A is an NBCC Approved Continuing Education Provider (ACEP). For proposals to be eligible for NBCC Continuing Education (CE), the chair or lead presenter must meet specific presenter qualifications and present on topics appropriate for his/her level of experience/training. The CHAIR or LEAD PRESENTER must indicate an appropriate category for the session to be NBCC CE approved.

### **Category I presenters are qualified to present on topics including, but not limited to:**

- Theories, principles, and techniques of counseling as applied to work and career
- Career counseling processes and resources, including, but not limited to, those applicable to specific communities and populations
- Career/life planning and decision-making models
- Life-work role transitions, including, but not limited to, outplacement and retirement counseling

### **Category II and III presenters may be accepted for topics including:**

- Career development program planning, resources, and program evaluation
- Assessment of workplace environment for purposes of job placement
- Trends in job search

- Career avocational, educational, occupational, and labor market information, and resources and career information systems

**You will be asked to select a category that matches your expertise:**

- **Category I:** Holds a graduate degree **in mental health field** from a regionally accredited educational institution and is qualified by appropriate education, experience, and/or training to present/author the subject matter, or author the publication concerning the subject matter.
- **Category II:** Holds a graduate degree from a regionally accredited educational institution directly related to the subject matter presented and be qualified by appropriate education, experience, and/or training to present/author the subject matter, or author the publication concerning the subject matter.
- **Category III:** Be qualified by appropriate education, experience, and/or training to present/author the subject matter, or author the publication concerning the subject matter.

**PROGRAM SELECTION/EVALUATION PROCESS**

**Selection:** The NCDA Conference Program Committee will review all proposals. Final decisions will be based on quality, intended audience, and relation to the conference theme. **The presentation chair will be notified via email of acceptance or rejection of the proposal no later than Friday, December 20, 2024.** The presentation chair is responsible for communicating with others on the program.

If you do not receive an email notification of your acceptance or decline from NCDA by December 20, please contact Mary Ann Powell at mpowell@ncda.org or phone (918) 663-7060.

**Evaluation:** Each program proposal will be evaluated on the degree to which they meet the following criteria:

1. Demonstrates “best practice(s)” in career development
2. Relevant and timely to conference theme
3. Overall appeal of program content
4. Well-articulated presentation of program content

**CONFERENCE REGISTRATION**

**Paid registration for the National Career Development Association’s Global Conference is required of all presenters.**

Registration deadline for all presenters is Monday, March 3, 2025. **Failure to register by the deadline may result in cancellation of your program.** You must be available to present at any time scheduled during the conference (Wednesday, June 18 through Friday, June 20; 2025; PDIs will be held on Tuesday, June 17). Requests for specific days/times cannot be honored.

Check the NCDA website at [www.ncda.org](http://www.ncda.org) for up-to-date conference information. Online Conference registration will be available in late fall of 2024. Early Bird Conference Registration will be available until February 10, 2025.

## **A/V EQUIPMENT/INTERNET CONNECTIONS**

Meeting rooms will be equipped with head table, screen, LCD/Data projector, electric, and Internet. Audio visual equipment such as flipcharts and audio connections are available upon request. Conference management **will not provide computers, laptops, or any other type of electronic equipment.** Presenters must bring their own laptop/tablet or incur the cost individually. No A/V equipment will be available for roundtable sessions. Internet connections will be available to presenters.

## **HANDOUTS**

Presenters are responsible for providing digital files for uploading to the conference app. Detailed instructions for uploading handouts will be provided.

## **PRESENTATION PROPOSAL REQUIREMENTS**

Proposals should reference relevant literature and NCDA publications as applicable. Please limit your submission to the specific number of characters/words. Any additional verbiage will not be shared with reviewers. *Please review the Call for Proposals Information thoroughly before submitting your proposal to ensure you and your presenters agree with all requirements.*

**Go to [www.ncdaconference.org](http://www.ncdaconference.org) to submit your proposal electronically.  
Only electronic submissions will be accepted.**

1. Title of Presentation (100 characters or less)
2. Goals and Objectives– indicate clear, concise goals and objectives of the presentation (up to 100 words)
3. Program Description
  - a. Abstract (50-word summary to appear in the conference program)  
*Advertise Appropriately. Please be sure the content of your presentation matches the title and description.*
  - b. Summary of information, program, service, resource, technique, theory, or research to be presented (up to 250 words)
4. Presentation Chair Contact Information
  - a. Name, title, institution/organization
  - b. Phone, email
  - c. Education Level (bachelors, masters, or doctorate)
  - d. Mental Health or Counseling Related (Y or N)
  - e. NBCC Continuing Education Category. Please select I, II, or III
5. Additional Presenter(s) Information for program book printing purposes
  - a. Name, title, institution/organization, email
  - b. Education Level (bachelors, masters, or doctorate)
  - c. Mental Health or Counseling Related (Y or N)
  - d. NBCC Continuing Education Category. Please select I, II, or III

6. Presentation Focus: Choose **one** of the descriptions for your session's target audience.
  - a. K-12 Career Counselors and Specialists
  - b. Counselor Educators and Researchers
  - c. Higher Education Career Center Counselors and Specialists
  - d. Career Counselors and Specialists in Business & Industry
  - e. Career Counselors and Specialists in Government and Public Agencies
  - f. Career Counselors and Specialists in Private Practice and Consulting
  - g. Career Counselors and Specialists Working with Special Populations such as Military/Veterans, Corrections, Special Needs, etc.
  - h. General Audience (applicable to all attendees)
7. Program Type – Indicate which program type you prefer.
  - a. Presentation (60 minutes)
  - b. Roundtable (25 minutes)
  - c. Professional Development Institute (4 hours)
8. Relevance to Theme: (up to 100 words) *Autonomy to Change: Evolving and Adapting Career Development in Revolutionary Times*
9. A/V Equipment: List all A/V equipment requested. (A/V equipment is not available for roundtable sessions; Internet will be available for all presenters. Please note: Conference management **will not** provide laptops/tablets.

## PRESENTATION RELEASES AND AGREEMENTS

The Presentation Chair must initial the following statement in the submission indicating your assent to its conditions:

- ✓ I understand that I, and all other presenters, must register for the National Career Development Association's Global Conference and pay the appropriate conference fee(s) by March 3, 2025.
- ✓ I understand that I must hold membership in NCDCA.
- ✓ I understand and commit to present the program proposal for which I have submitted.
- ✓ Should my content include resources which are available for sale, I understand I cannot sell items during a presentation and only in the exhibit hall and only by the purchase of an exhibit booth am I entitled to sell resources.
- ✓ I understand and adhere to all the above and should I not adhere to any portion of this statement NCDCA has the right to cancel my program immediately.

*We look forward to receiving your proposal!*

If you have any questions regarding the 2025 NCDCA Global Career Development Conference please do not hesitate to contact [Mary Ann Powell](#), NCDCA Convention Director.